



SHOW NAME	PAYMENT IN U.S. DOLLARS MUST ACCOMPANY ANY ORDER. MAKE CHECKS PAYABLE TO NOPFMI OR USE PAYMENT AUTHORIZATION FORM. <b>All orders emailed/faxed/mailed will incur a \$50.00 processing fee.</b>		ADVANCED RATE DEADLINE	____ / ____ / ____
EXHIBITION FIRM NAME	BOOTH NUMBER	SHOW DATE (s) ____ / ____ / ____ TO ____ / ____ / ____		
ADDRESS	EMAIL ADDRESS	TELEPHONE OR FAX		
CITY, STATE, ZIP	ON SITE CONTACT NAME	ON SITE CONTACT NUMBER	ORDER CONTACT NAME	

120 Volt Service (Includes labor for the installation)	Advanced	Standard	Onsite	Overhead (+50%)	24hr. (+50%)	Quantity	TOTAL
5 AMP - 0-600 watts (Phones, laptops, lead retrieval, water cooler)	\$116	\$150	\$187. <sup>50</sup>				\$
10 AMP - 601-1200 watts (Desk top, fax, printer, TV, refrigerator)	\$152	\$184	\$230. <sup>00</sup>				\$
15 AMP - 1201- 1800 watts (Vacuum, coffee pot, iron, toaster)	\$170	\$207	\$258. <sup>75</sup>				\$
20 AMP - 1801-2400 watts (Heater, copier, microwave)	\$202	\$272	\$340. <sup>00</sup>				\$

208 Volt 1Ø Service (Includes labor for the installation)	Advanced	Standard	Onsite	overhead (+50%)	24hr. (+50%)	Quantity	TOTAL
20 AMP	\$338	\$461	\$576. <sup>25</sup>				\$
30 AMP	\$433	\$585	\$731. <sup>25</sup>				\$
60 AMP	\$673	\$866	\$1,082. <sup>50</sup>				\$
100 AMP	\$938	\$1,244	\$1,555. <sup>00</sup>				\$
200 AMP	\$2,040	\$2,353	\$2,931. <sup>25</sup>	OVERHEAD REQUIRED LABOR INCLUDED			\$
400 AMP	\$3,353	\$3,558	\$4,437. <sup>50</sup>	OVERHEAD REQUIRED LABOR INCLUDED			\$

208 Volt 3Ø Service (Includes labor for the installation)	Advanced	Standard	Onsite	overhead (+50%)	24hr. (+50%)	Quantity	TOTAL
20 AMP	\$472	\$625	\$781. <sup>25</sup>				\$
30 AMP	\$591	\$793	\$991. <sup>25</sup>				\$
60 AMP	\$959	\$1,195	\$1,493. <sup>75</sup>				\$
100 AMP	\$1,500	\$1,863	\$2,328. <sup>75</sup>				\$
200 AMP	\$2,940	\$4,000	\$5,000. <sup>00</sup>	OVERHEAD REQUIRED LABOR INCLUDED			\$
400 AMP	\$5,840	\$8,040	\$10,040. <sup>00</sup>	OVERHEAD REQUIRED LABOR INCLUDED			\$

480 Volt Service and Transformers	Price Available Upon Request (504) 582 - 3036
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Spotlights and Extension Cords	Advanced	Standard	Onsite	Quantity	TOTAL
1000 Watt par 64 theatrical spot (Inc. power/install/focus/removal)	\$325	\$375	\$475		\$
Single Extension Cords (Power and labor not Included)	\$23	\$23	\$23		\$
Multiple Connection Boxes (Boxes include 4 outlets)	\$23	\$23	\$23		\$

LABOR RATES Per 1/2 Hour - 1/2 Hour min	INSTALL/DISCONNECT DATE AND TIME   MATERIALS AND SPECIAL /CONDITIONS	LABOR CHARGES WILL BE ASSESSED FOR SPECIAL WIRING SERVICE CALLS AND MATERIALS
M-F - 8:00AM - 4:30PM - \$80/HOUR		\$
M-F - 4:30PM - 8:00AM - \$120/HOUR		\$
SATURDAY - \$120/HOUR		\$
SUNDAY & HOLIDAYS - \$160/HOUR		\$

TOTAL AMOUNT DUE	\$
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Customer Acceptance of Terms & Conditions: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

See Additional Terms and Conditions on Reverse Side

Please send forms and payment via

EMAIL • Exhibit\_services@mccno.com MAIL • ATTN: Financial Services  
 900 Convention Center Blvd  
 FAX • (504) 582 - 3088 ATTN: Exhibit Services  
 PHONE • (504) 582 - 3036 New Orleans, LA, 70130  
 please call for additional services and rates ONLINE • services.mccno.com

# ELECTRICAL SERVICE TERMS & CONDITIONS

1. Location of service in booth must be designated. Diagrams indicating booth orientation are required.
2. Rates listed for all connections include bringing the service to booth in the most convenient manner and DO NOT INCLUDE connecting equipment, special wiring, ramping, making specialized installations or labor.
3. Additional service charges and labor charges may be assessed for installation. Payment must be rendered in Full when billed during the event. Service may be interrupted if payment is not received.
4. **Any additional cost incurred by MCCNO to (1) assist in trouble diagnosis or problem resolution found not to be the fault of MCCNO or (2) collect information required to complete the installation that customer fails to provide may be billed to the customer at the prevailing rate.**
5. **All service issues must be reported to the MCC Service Desk prior to the close of the event.**
6. **Claims will not be considered unless filed in writing by exhibitor prior to close of event.**
7. **Credit will not be given for service installed and not used.**
8. **Cancellation – All cancellations must be submitted in writing. A \$50.00 processing fee will be applied to orders cancelled prior to installation. No credit is given for service cancelled after installation.**
9. The Convention Center is responsible for the installation of all electrical distributions from the power source to the exhibit. Distribution is defined as all cable, connectors and hardware up to the first connection that follows the last branch circuit protection device.
10. Any branch circuit connection which is terminated in a non-Nema rated connector (i.e. bare wire, disconnect) must be made by a Convention Center electrician
11. All equipment, regardless of source of power or plumbing connection must comply with Federal, State and Local codes. The Convention Center reserves the right to inspect all electrical and/or plumbing devices and connections to ensure compliance with all codes.
12. If further explanation of your plumbing/electrical requirements is necessary, please attach a separate sheet to this form.
13. If a technical data sheet on equipment indicating connections and/or description of equipment to be connected is available, please attach sheet or description to the Utility Location form.
14. Please indicate locations of outlets in booth on the utility locations form.
15. If no location is provided, the drop is installed in the center rear of the booth. Labor charges will apply to relocate the service
16. All connections are subject to approval by MCC, and only the Convention Center Mechanics are authorized to make air, water, drain, gas, and steam connections.
17. All fittings are SPT.
18. Gas branches are not permitted under carpet.